

# Charitable Trust Board

**Date: Tuesday, 29th June, 2021**

**Time: 4.00 pm**

**Venue: Council Chamber - Guildhall, Bath**

**Councillors:** Councillor David Wood (Chair), Councillor Rob Appleyard, Councillor Sally Davis, Councillor Mark Roper and Councillor Joanna Wright

**Independent Member:** Graham Page

Chief Executive and other appropriate officers  
Press and Public



**Marie Todd**

**Democratic Services**

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394414

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

### 3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast). The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### 4. **Public Speaking at Meetings**

**\*\*COVID alert:** From 6 May 2021 all formal Council meetings of whatever nature must take place physically. However, we are constrained by health and safety considerations and social distancing measures. This means that room capacities are significantly reduced, and the visiting public may be prevented from entering a meeting room if it is at capacity. Further details are available from the Democratic Services Team.

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

**Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Tuesdays notice must be received in Democratic Services by 5.00pm the previous Thursday.**

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

### 5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

### 6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

**Charitable Trust Board - Tuesday, 29th June, 2021**  
**at 4.00 pm in the Council Chamber - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out on the Agenda.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTION

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

6. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

7. MINUTES OF THE MEETING OF 28 OCTOBER 2020 (Pages 5 - 8)

To confirm and sign the minutes of the meeting held on 28 October 2020.

8. ANNUAL REPORT OF THE ALICE PARK TRUST SUB-COMMITTEE (Pages 9 - 20)

To consider the Annual Report of the Alice Park Trust Sub-Committee.

The Democratic Services Officer for this meeting is Marie Todd who can be contacted on 01225 394414.

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**BATH AND NORTH EAST SOMERSET**

**MINUTES OF CHARITABLE TRUST BOARD MEETING**

Wednesday, 28th October, 2020

Present: Councillors Paul Crossley, Rob Appleyard, Paul Myers and Joanna Wright and Graham Page (Independent Member)

**1 WELCOME AND INTRODUCTIONS**

The Chair welcomed everyone to the meeting.

**2 APOLOGIES FOR ABSENCE AND SUBSTITUTION**

There were no apologies for absence.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There was no urgent business.

**5 ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS**

Mr Derek Swift had submitted some questions to the Board. Responses had been prepared and were circulated to members. *(Copy attached as an appendix to the minutes).*

**6 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 29 January 2020 were confirmed as a correct record.

**7 ALICE PARK TRUST UPDATE**

Cllr Rob Appleyard, Chair of the Alice Park Trust Sub-Committee, gave an update covering the following issues:

- Some activity has taken place regarding the proposal for a 10-year plan to increase the stability of income for the Trust. The long-term aim is to reduce the reliance on the Council and to become more financially independent.
- The renewal of the Alice Park Café lease is close to being finalised.
- Over the summer, discussions have taken place with commercial users of the park. They will be entering into localised agreements to make a small

contribution to the upkeep of the park, in line with the adopted charging policy agreed by the Alice Park Trust Sub-Committee.

- Due to the Covid-19 crisis work on the public engagement model for the Trust has not yet progressed.
- The skatepark has now been constructed and the Trust is awaiting sign-off from RoSPA to ensure that safety procedures for both the sandpit area and skatepark are robust.
- The Sub-Committee has agreed the necessary steps to progress with the new tennis court proposals. The park is part of a three-site project. The Council is managing the legal aspects of this project and the Trust is looking forward to the provision of improved tennis facilities.

Graham Page stated that he welcomed the proposals for the commercial users of the park and queried how this would be enforced. Cllr Appleyard stated that it was important to ensure that all commercial park users are identified and brought into the charging process. It was acknowledged that this may take some time, but progress is being made.

Cllr Appleyard confirmed that two suitable locations have been agreed for the new noticeboards in the park and that he will liaise with Graham Page regarding their installation. He thanked Graham for his work on the provision of the notice boards.

RESOLVED: To note the update report.

## **8 ALICE PARK - ADMINISTRATIVE ISSUES**

The Board considered a paper prepared by Graham Page, Independent Member, regarding administrative issues relating to the Alice Park Trust.

Cllr Page highlighted a number of issues in the paper and the following matters were discussed:

### **(a) Identity**

- It was important to remember that the park is managed by the Alice Park Trust and not B&NES Council. This issue was highlighted in a recent letter from the Charity Commission. Many of the notices in the park are in the name of the Council and not the Trust. It was acknowledged that this was largely due to legacy issues.
- Michael Hewitt, Legal Team Manager, confirmed that the Trust is a separate legal entity from the Council. Future notices could be put up in the name of the Trust to ensure that this is clear.
- Graham Page also pointed out that policies which affect the park should be first approved by the Trust Sub-Committee. For example, a notice has recently appeared regarding food and drink in the children's play area, which was not agreed in advance by the Trust.

- Cllr Crossley agreed to raise these issues in his next meeting with the Parks Team.
- Cllr Appleyard pointed out that the Trust has a Service Legal Agreement with the Council for some aspects of the management of the park.

(b) Governance

- Cllr Appleyard confirmed that Sub-Committee members are fully aware of their responsibility to act in the best interests of the Trust when discussing matters relating to the park.
- Graham Page expressed concern about the dual roles of councillors and trustees. The quorum for the Sub-Committee is three Council members and, if there was a conflict of interest, he queried how matters could progress.
- Michael Hewitt confirmed that the Council is the sole corporate trustee and that it manages this function through the Alice Park Trust Sub-Committee. Individual members of the Sub-Committee are not Trustees in their own right. Under S13 of the Local Government and Housing Act 1989, only elected members can vote on the Sub-Committee. If there was a conflict of interest which meant that matters were unable to progress, then the Monitoring Officer could grant a dispensation to enable councillors to vote on that particular issue.
- Cllr Appleyard confirmed that the views of non-voting independent members would always be taken into account before making any decision.

(c) Responsibility of Trustees

- Concerns had been raised regarding the amount of space allocated for the use of children under 14, which is a requirement in the Trust document.
- Cllr Appleyard confirmed that the amount of space available for children has not diminished. The skatepark area is for children and so this space has simply been re-purposed.
- Graham Page also raised issues relating to safeguarding and the need to ensure that adults do not enter children's play areas unless they are accompanying children.
- Michael Hewitt explained that the Council carries out the necessary checks on anyone coming into contact with children as part of a specific role. However, other than health and safety requirements, there is no legal requirement to carry out checks on people in the park or to police the park. If members of the public had any safeguarding concerns, then they should inform the police who would be able to take any necessary action.

(d) Health and Safety

- Graham Page suggested that the Trust should have policies relating to issues such as drones, go-karts, scooters and barbecues in the park.
- Cllr Crossley also referred to the recent decision by the Council to ban sky lanterns and queried whether this would also cover Alice Park. Michael Hewitt confirmed that this policy would only cover the corporately run

parks and that the Alice Park Trust Sub-Committee would have to consider this issue separately.

- Cllr Wright informed the Board that e-scooters are now permitted in the centre of Bath, but that geo-fencing would prevent their use in parks. She felt that any rules relating to scooters would require careful thought as mobility scooters are also often used in parks.
- It was agreed that these issues should be discussed at the Alice Park Trust Sub-Committee in more detail bearing in mind that the park is a recreational area which allows a range of activities.

**RESOLVED:**

- (1) To note the report.
- (2) To ask the Alice Park Trust Sub-Committee to consider whether it wishes to put in place policies on issues such as drones, scooters, barbeques and sky lanterns at its next meeting.

**9 FUTURE MEETING DATES**

It was agreed that the next meeting will take place on Wednesday 3 February 2021 at 2.30pm via Zoom.

The Board also agreed that they would visit Alice Park, either at the skatepark opening event or at a suitable date in the summer.

The meeting ended at 2.50 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**



<b>Bath &amp; North East Somerset Council</b>	
MEETING/ DECISION MAKER:	<b>Charitable Trust Board</b>
MEETING/ DECISION DATE:	<b>29 June 2021</b>
TITLE:	<b>Alice Park Trust Sub-Committee – Annual Report</b>
WARD:	<b>Lambridge</b>
<b>AN OPEN PUBLIC ITEM</b>	
<p><b>List of attachments to this report:</b></p> <p>Alice Park Trust Accounts 2019/20 – Appendix 1</p> <p>Trustee Annual Report 2019/20 – Appendix 2</p>	

## **1 THE ISSUE**

- 1.1 The purpose of this report is to update the Charitable Trust Board on the work of the Alice Park Trust Sub-Committee during the past year.

## **2 RECOMMENDATIONS**

- 2.1 The Charitable Trust Board is asked to note the report.

## **3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

- 3.1 The Alice Park Trust accounts for 2019/20 have now been submitted to the Charity Commission. The Commission agreed an extension for the submission this year, following discussions about how the accounts are produced. These issues were satisfactorily resolved, and the accounts were submitted by the required deadline of 31 March 2021.
- 3.2 Expenditure incurred for Alice Park Trust in 2019/20 was £87,820; this was offset by income of £58,628.
- 3.3 The deficit of £29,192 has been subsidised from the Bath & North East Somerset Council Parks revenue budget, to ensure the Trust operates on a going concern basis. This is the same process that has been undertaken in previous years.
- 3.4 Net Assets of the Trust are valued at a cost of £189,476. Net assets include investments held, land at Alice Park, car park, cottage number one, tea chalet and storage shed, public conveniences, tennis courts, garden shelter and play equipment.

- 3.5 The accounts for 2019/20 have been prepared by the Council's Finance team and have been independently examined by One West.
- 3.6 The accounts for the Trust are prepared on a cash basis, in line with reporting requirements and guidelines issued by the Charity Commission.
- 3.7 An annual report for the Trust has also been prepared for submission to the Charity Commission.
- 3.8 Subject to Covid closures, the park was open for public access throughout the year, including use of the tennis courts and tea chalet, and has been suitably maintained. The cottage property was let, and the income used in the upkeep of the park.

#### **4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL**

- 4.1 The terms of reference of the Charitable Trust Board require it to receive an annual report from the Alice Park Trust Sub-Committee after submitting any annual report to the Charity Commissioners.
- 4.2 The trustees, in making decisions surrounding the objectives and activities of the charity, have regard to the Charities Commission public benefit guidance when exercising any powers or duties to which the guidance is relevant.

#### **5 THE REPORT**

##### **5.1 Meetings and Membership**

- 5.1.1 The Alice Park Trust Sub-Committee has met 4 times since the last annual report. Due to the Covid-19 pandemic all these meetings were held virtually.
- 5.1.2 The current membership of the Sub-Committee is:
- Cllr Rob Appleyard (Chair)
- Cllr Sally Davis
- Cllr Joanna Wright
- Bill Shaw (Independent member non-voting)
- 5.1.3 Bill Shaw was appointed to the Sub-Committee in January 2021 following the public advertisement of the independent member vacancy. Graham Page, Independent Member, resigned from the Sub-Committee in March 2021. The current vacancy for an independent member has been advertised and interviews are scheduled to take place shortly.

##### **Activities Undertaken**

- 5.1.4 An operator has now been appointed to run the new tennis court provision. This means that park users can now look forward to an improved provision, refurbishment of the tennis courts and a high-quality service.

- 5.1.5 The sub-committee has agreed policies to prohibit drones (without prior permission), sky lanterns, barbeques and open fires in the park (without prior permission).
- 5.1.6 A process for charging commercial users of the park has been put in place and this is now generating income for the Trust.
- 5.1.7 A new lease has been agreed for the café.
- 5.1.8 The sub-committee has permitted the reconfiguration of the front entrance area to the community garden.
- 5.1.9 Work to construct a skate park is ongoing and this will be open for use as soon as security fencing has been erected between the skate park and the sandpit.
- 5.1.10 The priority issues for the forthcoming year are improvements to the children's play area and the provision of outdoor gym equipment.

## **6 RATIONALE**

- 6.1 The Charitable Trust Board is required to receive reports from the Trusts listed in Schedule 1 of its Terms of Reference (for which the Council is sole corporate trustee).

## **7 EQUALITIES**

- 7.1 An Equalities Impact Assessment has not been carried out as this report is for information only.

## **8 CLIMATE CHANGE**

- 8.1 A well-managed park provides a valuable habitat for all forms of wildlife. The plant life and trees found within urban parks and green space play an important role in improving the air quality in urban environments and reducing pollutants.

## **9 OTHER OPTIONS CONSIDERED**

- 9.1 None.

## **10 CONSULTATION**

- 10.1 The Section 151 Officer and Monitoring Officer have had opportunity to review and input into this report.

## **11 RISK MANAGEMENT**

- 11.1A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision-making risk management guidance.

<b>Contact person</b>	Marie Todd, Democratic Services Officer – <a href="mailto:Marie_Todd@bathnes.gov.uk">Marie_Todd@bathnes.gov.uk</a> 01225 394414
<b>Background papers</b>	None
<b>Please contact the report author if you need to access this report in an alternative format</b>	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Alice Park Trust	No (if any) 304650
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CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2019	To	Period end date 31/03/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rental Incomes	14,701	-	-	14,701	14,617
Tennis Court Income	373	-	-	373	524
Events Income	220	-	-	220	500
Investment Income	-	134	-	134	145
Community Infrastructure Levy	43,200	-	-	43,200	-
Income - deficit subsidised by B&NES	29,192	-	-	29,192	22,592
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>87,686</b>	<b>134</b>	<b>-</b>	<b>87,820</b>	<b>38,378</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>87,686</b>	<b>134</b>	<b>-</b>	<b>87,820</b>	<b>38,378</b>
<b>A3 Payments</b>					
Grounds Maintenance SLA	10,737	134	-	10,871	11,087
Play Equipment SLA	8,406	-	-	8,406	8,242
Tree Management SLA	2,343	-	-	2,343	2,297
Public Convenience Maintenance	15,655	-	-	15,655	13,557
Other Property/Parks Maintenance	2,791	-	-	2,791	2,945
Other - Audit Fees	250	-	-	250	250
Other - Legal Fees	704	-	-	704	-
Pathways Project (partly CIL funded)	46,800	-	-	46,800	-
	-	-	-	-	-
<b>Sub total</b>	<b>87,686</b>	<b>134</b>	<b>-</b>	<b>87,820</b>	<b>38,378</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>87,686</b>	<b>134</b>	<b>-</b>	<b>87,820</b>	<b>38,378</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Majedie Investments plc ordinary 10p shares	Restricted	-	466
	COIF charities deposit account 951170001C - 32911/05	Restricted	-	896
	COIF charities special range 965060001C - 32911/04	Restricted	-	4,880
	COIF charities special range 115410001C	Restricted	-	11,843
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land at Alice Park	Unrestricted	54,000	-
	Property - cottage one	Unrestricted	33,000	-
	Tea Chalet & Storage	Unrestricted	4,000	-
	Car Park	Unrestricted	2,500	-
	Toilets - Land & Buildings	Unrestricted	27,000	-
	Tennis Courts	Unrestricted	18,750	-
	Garden Shelter	Unrestricted	14,250	-
	Play Equipment	Unrestricted	17,893	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	01	04	2019	<b>To</b>	31	03	2020

## Section A Reference and administration details

**Charity name** Alice Park Trust

**Other names charity is known by** Alice Park

**Registered charity number (if any)** 304650

**Charity's principal address**

Bath and North East Somerset Council  
 Guildhall  
 High Street  
 Bath  
**Postcode** BA1 5AW

### Names of the charity trustees who manage the charity

Bath & North East Somerset Council is the sole corporate trustee. This is administered through the Alice Park Trust sub-committee.

	Alice Park Trust sub-committee members	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	Cllr Michael Norton.		1/4/19 to 2/05/2019	
3	Cllr Geoff Ward		1/4/19 to 02/05/2019	
4	Cllr Rob Appleyard		From 1/4/2019	
5	Paul Hooper		1/4/19 to 31/10/19	
6	Cllr Paul Myers		From 11/7/19	
7	Cllr Joanna Wright		From 11/7/19	
8	Graham Page		From 01/04/2019	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Conveyance & Charity Commission Scheme dated 17 December 1973
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The Council is the sole corporate Trustee. This is administered by the Alice Park Trust Sub-Committee. Members of the Sub-Committee are appointed by the Charitable Trust Board and Independent Members are appointed following an approved selection process consisting of a public advertisement and formal interview.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Terms of Reference for the Sub-Committee is available on the Council's public website.</p>
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**Summary of the objects of the charity set out in its governing document**

The key object of the charity is that the Alice Park is to be used as a public park as a memorial to the wife of Herbert Montgomerie MacVicar of Batheaston.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees, in making decisions surrounding the objectives and activities of the charity, have regard to the Charities Commission public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The park was open for public access throughout the year, including use of the tennis courts and tea chalet, and has been suitably maintained. The cottage property was let and the income used in the upkeep of the Park.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to provide a summary of the charity's main achievements during the year.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

At present the charity does not operate at a surplus to allow itself to build up reserves. The contribution from Bath & North East Somerset Council meets the in-year operational deficit for the financial year.

Should the trust have reserves in future years then the use of reserves would be managed and approved by the Alice Park Trust Sub-Committee as per its Terms of Reference.

Reserves that are restricted would be held specifically for the required purpose and unrestricted reserves would be held for the general support of the Trust.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Alice Park was funded through incomes raised through the activities of the charity and from contribution made by Bath & North East Somerset council.

## Section F Other optional information

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Rob Appleyard	
<b>Full name(s)</b>	Rob Appleyard	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>		

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